

**1. ACTION TAKEN PERTAINING TO THE PROCEEDINGS OF ORDINARY BOARD MEETING HELD ON 14.03.2018**

**MONTHLY STATEMENT OF ACCOUNTS**

Noted.

**CONSTRUCTION OF RCC OVER HEAD RESERVOIR AT JHALUPARA BAZAR AND AT CANTT STAFF COLONY.**

Proposal has been submitted to competent authority vide this office letter No. SHG/7/Constr-Qurt/523, dt-15.3.2018.

**RENEWAL OF LEASE HOLD RIGHT OF HOLDING NO. 8 JB**

Proposal has been submitted to competent authority vide this office letter No. SHG/7/8JB/536, dt-16.3.2018.

**RENEWAL OF LEASE HOLD RIGHT OF HOLDING NO. 11 JB**

Proposal has been submitted to competent authority vide this office letter No. SHG/7/11JB/540, dt-19.3.2018.

**RENEWAL OF LEASE HOLD RIGHT OF HOLDING NO. 54 JB**

Proposal has been submitted to competent authority vide this office letter No SHG/7/54JB/541, dt-19.3.2018

**RENEWAL OF LEASE HOLD RIGHT OF HOLDING NO. 58 JB**

Proposal has been submitted to competent authority vide this office letter No. SHG/7/58JB/535, dt-16.3.2018.

**RENEWAL OF LEASE HOLD RIGHT OF HOLDING NO. 68 JB**

Proposal has been submitted to competent authority vide this office letter No. SHG/7/68JB/539, dt-19.3.2018.

**CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS OF SITES LOCATED IN CIVIL AREA AND RENEWAL OF LEASE: HOLDING NO. 28 A JB**

Proposal has been submitted to competent authority vide this office letter No. SHG/7/28A JB/Condonation/543, dt-20.3.2018.

**CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS OF SITES LOCATED IN CIVIL AREA: HOLDING NO. 23 JB**

Proposal has been submitted to competent authority vide this office letter No. SHG/7/23JB/condonation/547, dt-20.3.2018.

**CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS OF SITES LOCATED IN CIVIL AREA AND RENEWAL OF LEASE: HOLDING NO. 17 JB**

Proposal has been submitted to competent authority vide this office letter No. SHG/7/17JB/condonation.544, dt-20.3.2018.

CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS AND RENEWAL OF LEASE IN CIVIL AREA: HOLDING NO. 7JB

Proposal has been submitted to competent authority vide this office letter No. SHG/7/7JB/Condonation/545, dt-20.3.2018.

CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS AND RENEWAL OF LEASE IN CIVIL AREA: HOLDING NO. 30JB

Proposal has been submitted to competent authority vide this office letter No. SHG/7/30JB/Condonation/551, dt-20.3.2018.

CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS AND RENEWAL OF LEASE IN CIVIL AREA: HOLDING NO. 71JB

Proposal has been submitted to competent authority vide this office letter No. SHG/7/71JB/condonation/553, dt-20.3.2018.

CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS AND RENEWAL OF LEASE LOCATED IN CIVIL AREA: HOLDING NO. 19 CB

Proposal has been submitted to competent authority vide this office letter No. SHG/7/19CB/Condonation/542, dt-20.3.2018.

CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS AND RENEWAL OF LEASE IN CIVIL AREA: HOLDING NO. 59 CB

Proposal has been submitted to competent authority vide this office letter No. SHG/7/59CB/Condonation/552, dt-20.3.2018.

CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS OF SITES LOCATED IN CIVIL AREA: HOLDING NO. 6 A CB

Proposal has been submitted to competent authority vide this office letter No. SHG/7/6A CB/Condonation/549, dt-20.3.2018.

CONDONATION/COMPOUNDING OF BREACH OF LEASE CONDITIONS OF SITES LOCATED IN CIVIL AREA: HOLDING NO. 32 CB

Proposal has been submitted to competent authority vide this office letter No. SHG/7/32CB/Condonation/548, dt-20.3.2018.

MUTATION OF LEASE HOLD RIGHT OF HOLDING NO.38 JB.

Action has been taken vide this office letter No.04/EC/CB/SHG/LAND/38JB/135-89/DE/616, dt-11.4.2018.

CONSTITUTION OF COMMITTEE FOR WORKS BEING EXECUTED BY CANTONMENT BOARD:

Action has been taken vide this office letter No. 04/EC/CB/SHG/GEN\_ADMIN/BOARD PROCEEDING/DE/611, dt-6.4.2018

**AGENDA****2. MONTHLY STATEMENT OF ACCOUNTS**

To consider and approve the statement of accounts of receipts and expenditure for the following months:

**February 2018**

Opening Balance for the month of February 2018	Rs.	27339465.42
Add Collection of revenue made during February 2018	Rs.	61657.00
Add Deposit:	Rs.	<u>8000.00</u>
Total		27409122.42
Less Expenditure during February 2018	Rs.	9170271.00
Less Refund	Rs.	<u>138000.00</u>
Closing Balance	Rs.	18100851.42
Balance of Service Charges	Rs.	109126853.00

**March 2018**

Opening Balance for the month of March 2018	Rs.	18100851.42
Add Collection of revenue made during March 2018	Rs.	9523789.00
Add Deposit:	Rs.	<u>187769261.00</u>
Total		215393901.42
Less Expenditure during March 2018	Rs.	10695644.00
Less Refund	Rs.	<u>188227564.00</u>
Closing Balance	Rs.	16470693.42
Balance of Service Charges	Rs.	108484446.00

**3. ANNUAL ACCOUNT FOR THE YEAR 2017-2018**

To consider and approve the Annual Consolidated Account for the year 2017-18 as detailed below. Copies of the accounts in triplicate already audited by LAO (A) Shillong will be forwarded to CDA, Guwahati.

Opening Balance for the year	-	Rs.	27878127.07
Add. Collection of revenue made during the year	-	Rs.	72303476.19
Add Deposit	-	Rs.	189120919.00
Total	-	Rs.	289302522.26
Less Expenditure during the year	-	Rs.	65988877.00
Less Refund	-	Rs.	206842951.84
Closing Balance	-	Rs.	16470693.42
Balance of Service Charges	-	Rs.	108484446.00

#### **4. RE-APPROPRIATION STATEMENT**

To consider the reappropriation from minor head to minor head under major budget head A (2) sanctioned in Budget Provision (Revised) 2017-18.

It is seen at the close of the financial year that the expenditure under the following Budget Head has increased as shown against each head

Budget Head	Sanctioned Amount	Actual Expenditure	Increase in expenditure
A (3)	Rs. 8,52,200.00	Rs. 8,77,264.00	Rs.25,064.00

In order to regularize the budgetary provisions, the Board may consider the re-appropriation with the following Budget Head where sufficient savings is available.

Budget Head	Sanctioned Amount	Actual Expenditure	Saving
A (2)	Rs. 56,06,799.00	Rs. 38,74,562.00	Rs. 17,32,237.00

The action under Rule 20 of Cantonment Account Code 1924 is proposed to be taken. The Board may approve re-appropriation. A sum of Rs. 25,064.00 is re-appropriated from Budget Head A (2) to Budget Head A (3) leaving a saving of Rs. 17,07,173.00 in A (2).

Put up for consideration and approval.

#### **5. INVESTMENT.**

To note the action taken by the Chief Executive Officer under section 120 (2) of the Cantt. Act 2006 for investing the following amounts.

Sl .No	Date of Investment	Name of Fund	Amount	Name of Bank	Period	Rate of interest
1	31.03.2018	Cantt Fund	Rs 18,00,00,000/-	Central Bank of India	180 days	6.50%
2	31.03.2018	Service Charge	Rs.10,84,84,446/-	Central Bank of India	180 days	6.50%
3	31.03.2018	Special Grant –in -Aid	Rs.79,82,489/-	Central Bank of India	180 days	6.50%
4	31.03.2018	Pension Fund	Rs. 60,00,000/-	Central Bank of India	180 days	6.50%
5	31.03.2018	Provident Fund	Rs. 60,00,000/-	Central Bank of India	180 days	6.50%
6	31.03.2018	Depreciation Fund	Rs. 21,50,000/-	Central Bank of India	180 days	6.50%

Relevant file is kept on the table for noting of the Board as per section 120 (4) of the Cantt. Act 2006.

## **6. ADDITION OF NEW TRADES AND FIXING THE LICENSE FEE .**

Reference PD, DE, EC letter No.363081/Ruling/Gen/LC-3/III dated 17/01/2018.

To consider the addition of new trades for issue of license and license fee. The revision of license fee was last revised vide CBR No.6 dated 7/07/2015 without including the new trades that have come up within Shillong Cantonment.

In view of the above, the following commercial activities may be added as new trades for issue and charging of license fee. The following trades to be included along with proposed fee are appended below: -

Sl.No.	New trades to be included	License fee charges by Shillong Municipal Board P.A	Proposed hike by Shillong Municipal Board P.A			Proposed license fee by Cantt. Board P.A		
			Small	Medium	Large	Small	Medium	Large
1	Sports items and equipment	337.00	850.00	1700.00	2550.00			
2	Chemical and Scientific Equipment	375.00	500.00	1000.00	1500.00			
3	Fertilizers and manure	New	1000.00	2000.00	3000.00			
4	Handicrafts	375.00	300.00	600.00	900.00			
5	Advertising agencies	New	500.00	1000.00	2000.00			
6	Banking & Insurance services	New	5000.00	0.00	0.00			
7	Consultancy Services	New	2000.00	4000.00	6000.00			
8	Party decorator	New	1500.00	3000.00	4500.00			

The Board is competent to consider and decide the matter under section 277 (4) of Cantt Act 2006.

The relevant papers are put up on the table to discuss and approve the proposed new trades and license fee.

**7. SANCTION FOR OUTSOURCING OF CONSERVANCY SERVICES BY CANTONMENT BOARDS FOR MILITARY STATIONS/POCKETS CO- LOCATED WITH CANTONMENTS.**

To consider the outsourcing of services by Cantonment Boards for military stations/pockets co-located with cantonments and non- cantonment pockets/areas.

The Government of India, Ministry of Defence vide their letter 6(2)/2011/D (Q& C) dt-29.12.2017 has decided to extend outsourcing of conservancy services in Military /pockets and Non-Cantonment pockets/area of 62 Cantonments by the Cantonment Boards. As per the letter Cantonment Board shall outsource conservancy services for military stations/pockets and non-cantonment pockets/areas if the Cantonment Board is not able to provide conservancy services within their available resources for which the requirement for conservancy services for such stations will be worked out by a board of officers, and on receipt of sanction the Cantonment Board will outsource the conservancy services in accordance with the provisions of GFR 2017 and Cantonment Account code and therefore an agreement will be entered between the President Cantonment Board/Station Commander with the CEO on behalf of Cantonment Board after carrying out tender enquiry and invitation of bids in accordance with GFR 2017 and Cantonment Account code.

Presently, the Cantonment Board is providing conservancy services to only the Local Military Station as per conservancy agreement from their available resources.

Matter is hereby placed before the board for consideration as to whether Shillong Cantonment Board can extend outsourcing of conservancy services in Military stations/pockets and non -cantonment pockets/ areas.