

1. ACTION TAKEN PERTAINING TO THE PROCEEDINGS OF ADJOURNED ORDINARY BOARD MEETING HELD ON 27.04.2018

2. MONTHLY STATEMENT OF ACCOUNTS

Noted.

3. ANNUAL ACCOUNT FOR THE YEAR 2017-2018

Noted.

4. RE-APPROPRIATION STATEMENT

Noted.

5. INVESTMENT.

Noted.

6. ADDITION OF NEW TRADES AND FIXING THE LICENSE FEE.

Noted.

7. SANCTION FOR OUTSOURCING OF CONSERVANCY SERVICES BY CANTONMENT BOARDS FOR MILITARY STATIONS/POCKETS CO-LOCATED WITH CANTONMENTS.

This office has forwarded a letter to the Station Cell requesting to provide this office the specimen of Tender Form of previous contract for Military Station/Pockets co-located with Cantonment.

SUPPLEMENTARY AGENDA

CONSTRUCTION OF CANTONMENT BOARD GUEST HOUSE, AT SY. NO. 88 CLASSIFIED AS "C" ALONG BOUCHIER ROAD AT SHILLONG CANTT.

Noted.

SPOT DISCUSSION

1) Construction of Water Reservoir

As advised vide PD DE EC letter No. 361871/GAU/SHG/LC-4/XIII/125, dated-8.3.2018, a joint site inspection has been carried out on 13.4.2018 in response to DEO, Guwahati Circle letter No. DEO/GAU/LAND/TRF/PHE/Vol-I/02, dated-5.4.2018 for laying of Pipe Lines by State Govt. However, a fresh joint site inspection is being proposed vide DEO, Guwahati Circle letter No. DEO/GAU/LAND/TRF/NH-40/Vol-I/61, dated-4.6.2018.

2) Construction of Class IV Quarters

This office vide letter No. SHG/6/Const-Qurt/2018/764, dated-8.5.2018 has made a request to NIT, Meghalaya for vetting.

3) Construction of Commercial Complex

Action is in hand to work out of the following:-

1. The status of land be checked and if any action for regularization of change is required to be taken, be taken immediately.
2. Economics of the project, cost involved and how the same is proposed to be met.
3. Modality of allotment of shop, godown, parking with clear terms & condition of outsourcing documents.
4. MRP of each unit, prevailing litigations and detailed analysis of the related issues at local level will be carried out for the Commercial Complex project.

2. TO NOTE CIRCULAR AGENDA NO. 1 DATED-07.05.2018.

ANNUAL ADMINISTRATION REPORT.

To consider and approve the Annual Administration Report for the year 2017-18 for submission to the higher authorities as required under section 50 of the Cantonment Act, 2006.

Resolution:

Considered and approved.

AGENDA

3. MONTHLY STATEMENT OF ACCOUNTS

To consider and approve the statement of accounts of receipts and expenditure for the following months:

April 2018

Opening Balance for the month of April 2018	Rs. 16470693.42
Add Collection of revenue made during April 2018	Rs. 617559.00
Add Deposit:	<u>Rs. 10000.00</u>
Total	17098252.42
Less Expenditure during April 2018	Rs. 4871068.00
Less Refund	<u>Rs. 218275.00</u>
Closing Balance	Rs. 12008909.42
Balance of Service Charges	Rs. 108484446.00

4. BUDGET ESTIMATES: REVISED FOR THE YEAR 2018-19 AND ORIGINAL FOR THE YEAR 2019-20

To consider the Budget Estimates alongwith the detailed statement in respect of income and expenditure of Shillong Cantonment for the year 2018-19 and 2019-20.

As per the instruction issued vide HQ, Eastern Command letter No.305110/Cantt. Bd/Q3(land) dated 17.10.2012 the President Cantt. Boards of all the Cantonments under the AOR of HQ Eastern Command should give the presentation to GOC-in-C, Eastern Command before submitting the budgetary estimates for his signature.

Further, PD, DE, EC vide letter No. 363058/LC-3/VI/1, dt-16.3.2018 has instructed Cantonment Boards to submit the Budget Estimates for 2018-19 (R) and 2019-20 (O) by 31st May, 2018.

However, the Budget Estimates could not be placed before the Board for approval before 31.05.2018 due to unavoidable circumstances.

Relevant papers are placed on the table for approval and onward submission to the GOC-in-C, EC, Kolkata for necessary sanction as required under Rule 16 of the Cantonment Account Code 1924.

5. PURCHASE OF DUMPER TRUCK THROUGH E-TENDERING PROCESS UNDER SWACHHTA ACTION PLAN.

Reference Circular Agenda No. 1 dated 07.03.2018 and noted by the Board on Ordinary Meeting dated 15/03/2018.

It is submitted that the Shillong Cantonment Board has been allotted grant under Swachhta Action Plan (SAP) for purchase of dumper for Rs. 48,00,000/- (Rupees forty-eight lakhs). The Board vide Circular Agenda under reference have resolved to procure dumper truck through DGS & D rate and if not available the same may be procured through E-tendering process for inviting short tender notice of 7 days.

Since DGS & D rate for dumper truck are not available this office has invited E-tender for the same through eProcurement process vide Notice No. SHG/5/PURCHASE OF TRUCKS dated 08/03/2018 published in the local newspaper 'The Shillong Times' and national newspaper 'The Telegraph' on 9/3/2018.

However, no bids were received by this office and so this office have extended the dates for another 5 days vide Notice No. SHG/5/PURCHASE OF TRUCKS dated 15/03/2018 published in the local newspaper 'The Shillong Times' and national newspaper 'The Telegraph' on 16/3/2018 and only one bid was received from French Motor Car Co. Ltd. Guwahati who are the authorized dealer of Tata Commercial Vehicles.

Since only one bid was received this office went for retender again giving 21 days time period for bidding for purchase of trucks published in the local newspaper 'The Shillong Times' on 04/04/2018 and national newspaper 'The Telegraph' on 05/4/2018.

Accordingly, two bids were received by this office from French Motor Car Co. Ltd. Guwahati and Gourika India. Ltd and as the process for purchase of truck has to be completed at the earliest for utilization of grant under SAP and since it is the third time it was retendered the technical bid in respect for purchase of truck for Shillong Cantonment Board were opened on 24/5/2018. The 3 members of the technical Committee constituted vide O.O No. 12 dated 15/03/2018 have checked the technical bid as per the tender documents and only French Motor Car Co. Ltd. have submitted/uploaded all the required documents for TATA truck model No. LPK 912 BSIV with warranty of 3years/3 lakhs km whichever is earlier.

In view of the above, the technical committee recommends that due to time constraint, the financial bid in respect of French Motor Car Co. Ltd. Guwahati may be open so as to enable this office to procure the dumper trucks at the earliest.

Accordingly, Chief Executive Officer have approved the above recommendations and the financial bids in respect of French Motor Car Co. Ltd. Guwahati was opened on 28/05/2018 and quoted the rates in the BOQ for Rs. 15,97,000.00 (Rupees fifteen lakhs ninety-seven thousand only)

including insurance cover for 1st year and Registration charges of the vehicle with GST for TATA truck model No. LPK 912 BSIV.

Since the Shillong Cantonment Board has been allotted Rs. 48,00,000/- (Rupees forty-eight lakhs) for procurement of dumper trucks, supply order of dumper truck may be place for 3 Nos. TATA truck model No. LPK 912 BSIV @ Rs. 15,97,000/- x 3 Nos = Rs. 47,91,000/- from grant received from Swachhta Action Plan (SAP) as the present conservancy trucks are quite old and are off road very often due to frequent breakdown.

6. TENDER FOR OUTSOURCING OF MANPOWER MANPOWER (FOR GYNECOLOGIST/LADY MEDICAL OFFICER, TECHNICAL ASSTT. (IT SECTION) & DATA ENTRY OPERATOR FOR ABAS.

Reference CBR No. 5 & 9 dated 25/01/2018 and Circular Agenda No. 1 dated 27/7/2017

It is submitted that this office had invited tenders for outsourcing of Manpower Manpower (for Gynaecologist/Lady Medical Officer, Technical Asstt. (IT Section) & Data Entry Operator for ABAS, through e-tendering process vide notice No. Letter No. SHG/04/ESTT/Outsourcing dt-8/3/2018 published in the newspaper 'The Shillong Times' on 8/3/2018 and 'The Telegraph on 8/3/2018 through e-tendering.

However, no bids were received by this office for which the same was extended to receive more bid was invited vide this office notice No. SHG/04/ESTT/Outsourcing published in the newspaper 'The Shillong Times' on 29/3/2018 and 'The Telegraph on 31/3/2018 but in spite of extension of tender dates only two bids were received.

Two bids were received from 1) M/s ALF HR Placement & Consultancy Services and 2) Colonel Shishupal Security Consultancy & Services and the Committee constituted vide O.O No. 12 dated 06/04/2018 have recommended for opening of financial bid since they fulfilled the terms and conditions as per tender documents.

The financial bid of above selected agency was opened and found to be correct which were quoted in the BOQ of the tender document is appended below:

SL. No.	Manpower	Amount quoted per day	
		COL SHISHUPAL SERCURTY CONSULTANCY & SERVICES, SHILLONG	ALF Human Resource Placement & Consultancy Services
1	Gynecologist/Lady Medical Officer	2428.07	1279.12
2	Technical Asstt. (IT Section)	555.46	626.18
3	Data Entry Operator	555.46	444.46

In view of the above, the committee recommends that the lowest rate for Sl.No.1 & Sl.No.3, has been quoted by M/S ALF HR PLACEMENT & CONSULTANCY SERVICES and lowest rate

of Sl.No.2 by COL SHISHUPAL SERCURTY CONSULTANCY & SERVICES, SHILLONG may be given/awarded to the Lowest Bidder (L1) so as to enable this office to the engage the outsource services at the earliest.

Relevant file is kept on the table