

**ACTION TAKEN PERTAINING TO THE PROCEEDINGS OF ORDINARY BOARD MEETING ON FOLLOWING AGENDA POINTS HELD ON 26.11.2019 AT 1200 HOURS.**

**1. MONTHLY STATEMENT OF ACCOUNTS**

**RESOLUTION:** Considered and Approved.

**Action Taken:** Noted.

**2. INVESTMENT.**

**RESOLUTION:** Considered and Noted.

**Action Taken:** Noted.

**3. TENDER FOR OUTSOURCING OF MANPOWER MANPOWER (FOR DATA ENTRY OPERATOR FOR ABAS AND ONE FITTER).**

**Resolution:** Considered and Approved.

**Action:** M/s Colonel Shishupal Security & Consultancy Services, Shillong was directed to submit Security Deposit vide this office letter No. SHG/5/Outsourcing/824 dt. 26/11/2019 and legal vetting of agreement forwarded to CBLA vide letter No. SHG/5/Outsourcing/824 dt. 26/11/2019 and the same is duly vetted by CBLA dt. 9/12/2019.

**4. SUPPLY OF MEDICINES FOR JRG CANTONMENT HOSPITAL.**

**Resolution:** Considered and resolved that the Financial bid of M/s Shivalik Pharma & Surgicals be opened.

**Action:** Financial bid opened on 5.12.2019 and matter is place before the Board.

**5. LAND USE PLAN OF CIVIL AREA OF SHILLONG CANTT.**

**Resolution:** Considered and Approved. Notice be published in the newspaper.

**Action:** Notice publish in newspaper on 4/12/2019 in the “The Shillong Times”.

**6. REPAIRS AND MAINTENANCE WORK**

**Resolution:** Considered and Approved.

**Action:** Work order issued vide this office letter No.SHG/6/TC/R&M/Footpat/2019-20/804 and letter No.SHG/6/TC/R&M/BUILDING/2019-20/803 dated 2/12/2019.

**7. EXTENSION OF EXPIRED/EXPIRING CANTONMENT CODE LEASE OF 1899 & 1912 AND CLAR 1925 & 1937: HOLDING NO.8 A CB, SY. NO.15/91, CANTONMENT BAZAR, SHILLONG CANTONMENT.**

**Resolution:** Considered and Approved. Modified Schedule IV be sent to competent authority for vetting.

**Action:** Proposal forwarded to competent authority vide this office letter No. SHG/7/8A CB/ 816 dated 3<sup>rd</sup> December 2019.

**SUPPLEMENTARY AGENDA NO. 1 DATED 26.11.2019**

**1.RESERVATION OF SEATS FOR SCHEDULED CASTES AND SCHEDULED TRIBES AND RESERVATION OF SEATS FOR WOMEN.**

**Resolution:** the Board Considered the matter and fixed the date and time for drawing of lots as under:

**Date:** 04-12.2019

**Time:** 1400 hours.

**Place:** Office of the Cantonment Board Shillong.

**Action:** Drawal of lots was held as resolved by the Board above as per Rule 7 of the Cantonment Electoral Rules 2007 and Ward No. I and VII is reserved for women in next Cantonment Board Election.

**Resolution: Noted.**

**AGENDA**

**1. MONTHLY STATEMENT OF ACCOUNTS**

To consider and approve the statement of accounts of receipts and expenditure out of Cantonment Fund for the following month:

**NOVEMBER 2019**

Opening Balance for the month of Nov 2019	Rs. 25784775.12
Add Collection of revenue made during Nov 2019	Rs. 56915.00
Add Deposit:	Rs. <u>71000.00</u>
Total	Rs. 25912690.12
Less Expenditure during Nov 2019	Rs. 4259501.24
Less Refund	Rs. <u>72380.00</u>
Closing Balance	Rs. 21580808.88
Balance of Service Charges	Rs. 13,00,42,398.00

## **2. Circular Agenda dated 2.12.2019**

To note and approve the following Circular Agenda Resolution dated 2.12.2019

### **1.RESERVATION OF SEATS FOR SCHEDULED CASTES AND SCHEDULED TRIBES AND RESERVATION OF SEATS FOR WOMEN.**

#### **RESOLUTION:**

Considered and approved.

### **2. CONSTRUCTION OF W.C/ TOILET IN TENEMENTS IN CANTONMENT AREAS.**

#### **RESOLUTION:**

Noted.

### **3. CONSTRUCTION OF RCC OVERHEAD RESERVIOR AT SY. NO. 13 5/121, JHALUPARA BAZAR, SHILLONG CANTONMENT:**

Resolution:

Considered and approved. Proposal be submitted under head "Grants for Capital Assets."

**Resolution: Noted and approved Circular Agenda Resolution dated 2.12.2019.**

### **3. INCREASING THE HONORARIUM RATE OF CHARTRED ACCOUNTANT FOR IMPLEMENTATION OF ABAS.**

It is submitted that for smooth implementation of Accrual Based Accounting System (ABAS) and as per time frame issued by DG,DE, New Delhi from time to time the contract of Chartered Accountant M/s Shruti Pradhan and Associates was extended every year as per the same terms and conditions of agreement dated 15/01/2016. The DG,DE had issued instructions vide letter No.56/15/DGDE/Coord/Double Entry/Vol-V dated 14/12/2016 that the service of the chartered accountant are made available with Cantonment Boards for implementation of ABAS. Further, this office has completed soft close of ABAS for the year 2016-17 and 2017-18. Soft close for the year 2018-19 will be completed by December 2019.

M/s Shruti Pradhan and Associates vide letter dated 9/12/2019 has requested this office to increase the honorarium since the same was not done for the last three years as per agreement dated 15/01/2016.

The Board vide CBR No. 7 dated 14/12/2015 had fixed the honorarium as under:

1. Monthly Honorarium Rate for 10 visits – from Rs 15000/- to Rs 25000/-
2. Extra Visits or outstation visits for training purposes – from Rs 1500/- to Rs 2500/- per day.

Therefore, it is propose that the rate be increase as per their approved rate of The Institute of Chartered Accountants of India(ICAI) which are the uniform rate of chartered accountant with the same terms and conditions of last agreement dated 15/01/2016 except for clause 4 (a) 1 & 2 which will be as under:

1. Monthly Honorarium Rate for 10 visits – from Rs 25000/- to Rs 30000/-
2. Extra Visits or outstation visits for training purposes – from Rs 2500/- to Rs 3000/- per day.

All relevant documents are placed before the board for consideration.

**Resolution: Considered and to be reviewed in due course.**

#### **4. SUPPLY OF MEDICINES FOR JRG CANTONMENT HOSPITAL**

Reference CBR No. 4 dated 26.11.2019.

The Board vide above referred CBR has considered and approved to open the Financial Bid of M/S Shivalik Pharma & Surgicals.

In view of the above the Board of Officers constituted vide Office Order No. 62 dated 03.12.2019 open the financial bid on 05.12.2019 and the committee found that M/S Shivalik Pharma & Surgicals has quoted in all the items mentioned in the BOQ of the tender document from Sl No.1 to Sl.No 131.

Therefore the committee recommends that the matter be placed before the Board for approving the rates quoted by M/S Shivalik Pharma & Surgicals.

Relevant file alongwith BOQ of the Tender documents is placed on the table for consideration.

#### **5. MULTI LEVEL CAR PARKING SCHEMES IN CANTONMENT**

Reference PD DE EC letter No. 16/Project/Genl/Cantt/EC/DE/21 dated 22.11.2019.

The DGDE vide letter No 76/67/Expert Committee/C/DE/2018 Vol.II dated 07.11.2019 has intimated that as per recommendation of the Expert Committee, the MoD have instructed that all Cantonment Board shall explore the land and other requirements for Multilevel Car Parking in their areas and place the proposal before the Cantonment Board in time bound manner. Parameters like availability of land, location of Cantt, population to be catered, financial position of the Board, suitability/requirement of Multilevel Car Parking Schemes to the Board initiating any action.

In this regard, the multilevel car parking project under implementation by Pune Cantonment Board may be considered as a model by the Board for purpose of guidance . CEO Pune may also be contacted if further clarifications are required.

The Board may also consider non mechanized Ramp based model for the scheme. In this regard, CEO Delhi may be contacted for further inputs, if required.

It has also been directed to take necessary action for framing multi-level car parking scheme, after examination the necessity and identifying the model, as suitable to location and prepare a comprehensive proposal , as necessary , and to place the matter for consideration of the Board within December 2019.

Hence, to consider the issue of the necessity and identifying the model, as suitable to location and to prepare a comprehensive proposal for Construction of Multilevel Car Parking.

Relevant file is placed on the table.

## **6. MUTATION OF H.NO. 64 JB, SY NO.135/115, JHALUPARA BAZAR, SHILLONG CANTONMENT.**

The lease hold right of H.No 64 JB has been leased out in Schedule VI of CLAR 1925 executed on 24.08.1934.

The lease has been renewed in scheduled IV executed on 31.3.1968 on receipt of sanction accorded by the GOC-in-C vide HQ Eastern Command letter No 361642-lc4 dated 22.4.1968 for a period of 30 years w.e.f 01.04.1962.

As on date the lease hold right of Holding No.64 JB stands in the names of the following:

1 Hari Das Sharma 2.Smti Humera Khatoon.

Smt. Nita Sharma vide application dt.20.4.2019 has requested to mutate the Lease Hold Right of Holding No. 64 JB, Jhalupara Bazar, Shillong Cantonment in her name from that of (L) Hari Das Sharma and submitted the following documents:

1. Death Certificate of Hari Das Sharma issued on 2.2.2017.
2. Affidavit sworn on 3.12.2018 by Smt. Nita Sharma.
3. Legal Heirship Certificate of (L) Hari Das Sharma bearing SL/INSTRUMENT No. 119 dt.3.10.2018.
4. NOC in the form of Affidavit sworn on 3.12.2018 by Sh. Navin Kumar Sharma, S/O (L) Hari Das Sharma.
5. NOC in the form of Affidavit sworn on 3.10.2018 by Sh. Pravin Kumar Sharma, S/O (L) Hari Das Sharma and Smt. Usha Sharma, D/O (L) Hari Das Sharma.
6. Indemnity Bond executed on 3.12.2018 by Smt. Nita Sharma.
7. Affidavit/Declaration bearing SL/INSTRUMENT No. 63 dt.3.12.2018 of the list of Legal Heirs of (L) Hari Das Sharma.
8. NOC in the form of Affidavit sworn on 29.4.2019 by Smt. Humera Khatoon bearing SL/INSTRUMENT No. 2 dt.3.12.2018.

The aforesaid documents had been forwarded to the CBLA vide this office letter No.SHG/7/64 JB/277 Dt.18.6.2019 and requested to furnish his legal opinion in respect of Mutation of Lease Hold Right of

Holding No. 64 JB, Jhalupara Bazar, Shillong Cantonment in the name of Smt. Nita Sharma from that of (L) Hari Das Sharma.

The CBLA vide letter Dt.01.7.2019 has opined that the mutation maybe processed.

A public Notice has been published in “The Shillong Times” Dt. 30.10.2019 informing the general public that the lease hold right of Holding No. 64 JB, Sy No. 135/115, Jhalupara Bazar (within Notified Civil Area) Shillong Cantonment is proposed to be mutated in the name of Smt. Nita Sharma, W/o Shri Navin Kumar Sharma and daughter- in- Law of (L) Hari Das Sharma alongwith the co lessee Smt. Humera Khatoon from that of (L) Hari Das Sharma, the recorded lessee of Holding No.64 JB.

Anybody, having objection if any to the proposed mutation may submit to the undersigned within 30 (thirty) days from the date of issue of this public notice.

No objection has been received in respect of the proposed mutation.

Hence, to consider the issue of mutation of lease hold rights of holding No. 64 JB, Sy No. 135/115, Jhalupara Bazar (within Notified Civil Area) Shillong Cantonment is proposed to be mutated in the name of Smt. Nita Sharma, W/o Shri Navin Kumar Sharma and daughter- in- Law of (L) Hari Das Sharma alongwith the co lessee Smt. Humera Khatoon from that of (L) Hari Das Sharma, the recorded lessee of Holding No.64 JB.

Relevant file is placed on the table.

# Supplementary Agenda dated 17/12/2019

## **1. REPAIRS TO BUILDINGS IN CANTONMENT AREAS.**

Reference MoD letter ID No. 2(2) 2018-D(Q & C) dated 10/12/2019 and DG, DE, New Delhi letter No.76/67/Expert Committee/C/DE/2018 Vol-IV FMS ID 66645 dated 11/12/2019.

The Expert Committee on working of Cantonment Boards, in its report submitted to the Government, has observed that the term 'repairs' appearing in the Land policy of 1995 has not been defined, leading to ambiguity. The Committee, while opining that the matter needs to be clarified has suggested a list of activities which may constitute 'repairs' for which notice to Cantonment Board U/s 235 of the Cantonments Act, 2006 may not be required.

The matter has been examined by the Government in consultation with DGDE and Army HQ (QMG Branch), it has been decided that in the context of the Cantonment areas, in furtherance of provisions contained in Section 235(2) of the Cantonment Act, 2006 and structural stability of the building, repair works to authorized buildings shall include the following, for which notice for sanction of erection or re-erection U/s 235 of the Cantonment Act, 2006 may not be required:-

- a) erection, re-erection, addition to, or alteration of
  - i. an internal partition wall which does not involve sub-division of property, or
  - ii. a parapet wall or a cornice or chajja within the boundaries of the permissible setbacks & ground coverage area of the site, provided that the total height of the parapet wall shall not be more than 1.20 m and width of the cornice or chajja shall not be more than 50 cm.
- b) repairing of a staircase,
- c) white washing or painting
- d) reflooring of the surface of an existing floor.
- e) minor repairs and recasting of an existing damaged roof without changing the character and dimension of such roof.
- f) erection of false ceiling in any floor for air –conditioning, lighting or decorative purposes.
- g) plastering and patch work,
- h) providing or closing an internal door or window or a ventilator not opening directly opposite a door or a window of another building;
- i) replacing of fallen bricks or stones,
- j) repairing or renewing existing plumbing, sanitary and other utility services;
- k) repairing of boundary wall;
- l) installation of air- conditioner / water tank/ solar panel/ solar water heater/ etc.

Hence to note the guidelines issued vide MoD letter ID No. 2(2) 2018-D(Q & C) dated 10/12/2019 for noting and for adequate publicity of the same.

## **2. REPAIRS OF CANTT. BOARD GODOWN NO. 3 AND 4 AT SY.NO. 21/1**

Reference CBR No. 10 dated 30.10.2019

To Consider and approve the estimate for repairs and maintenance work of Cantonment Board Godown No. 3 & 4 at an estimated cost of Rs. 6,22,000/-.

The estimate has been prepared based on MES SSR 2010. Budget provisions have been kept in the Budget estimate for the year 2019-20 (R).

Relevant files are place on the table.

Resolution : Considered and approved.

With no further agenda to be discussed , the PCB ended the meeting.